

NABURN PARISH COUNCIL

Chairman: Laurie Gunson

Notice is hereby given that a Meeting of Naburn Parish Council will be held in the Church on **Monday 11th May, 2026** at 7:30 pm

- Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.
- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 5 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Recording meetings. You may take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings. Anyone wishing to record must let the Chair of the meeting know prior to, or at the start of the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. If you will be speaking at a meeting, for example to ask a question or present a petition, you will have the right not to be recorded. You will need to tell the Chair of the meeting that you do not want to be recorded.

AGENDA

1. Apologies. To receive apologies for absence from members and to consider the reasons for absence.

2. Identify confidential items. To identify any items for discussion which may require the exclusion of the press and public in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Confidential matters are normally only :- (1) personal information about Councillors or employees, (2) contracts and tenders, (3) legal proceedings and (4) the early stages of any dispute.

3. Interests. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting.

4. Minutes. To consider the Minutes of the meeting held on 2nd March, 2026 for approval.

5. Finance:

5.193 To consider the payment of £60 to VisionICT for the SSL certificate renewal

5.194 To consider the payment of £25.51 to Cllr Gunson for a new halyard for the flagpole

5.196 To consider the payment of £54.93 to Business Stream for the Reading Room water bill.

5.197 To consider the payment of £168 to Elkerlodge Services for the annual internal audit.

5.198 To request an update from Cllr Phillips on the VAT reclaim exercise.

6. Planning:

6.0130 To consider planning application 26/00707/FUL for a new temporary access from the Yorkshire Water site onto Naburn Lane.

7. Flooding (none)

8. Highways (none)

9. Community Areas and Buildings

9.56 To consider an arrangement to have the bins at the play area emptied on a regular basis and to have the Play equipment checked on a regular basis.

9.57 To consider if the Parish Council should take on any responsibilities for the Foreshore which is classed as Common Land but owned by York Marina.

10. Communication

10.03 To consider the most effective way of communicating the new City of York Smoke Control Area Expansion information to all residents. Also, anything for the Parish magazine?

11. Miscellaneous

11.05 To consider an arrangement to have the bins at the play area emptied on a regular basis and to have the Play equipment checked on a regular basis.

12. Outstanding action items

8.2. The issue with the walking surface at the end of Vicarage Lane and towards the Sustrans cycleway/footpath. A response was received by Highways stating that they had visited the site and felt that the path did not require any improvements.

Regarding the cutting of the giant Leylandii trees along the boundary of the Water Treatment Plant. **ACTION.** Cllr Jefferson to write to Yorkshire Water asking what type of screening they intend to erect to replace the trees

10.01 The potential changing of the IT provider for the Parish Council's website and emails at the end of the present contract to make the PC website more intuitive was discussed.

ACTION. Cllr Jefferson to investigate available alternative sites but also ask whether the supplier of web services for his other voluntary bodies, a system which is very easy to use, would allow us to set up a shadow site to test its ease of use and be ready for the change.

9.55. Regarding the use of the Reading Room as a Hairdressers Salon. Contracts are now signed, work is nearing completion inside, the outside at the rear has been cleared of ivy and the gutters cleared by Cllr Gunson and the process to transfer the electricity contract to Aliko is complete.

8.4 The state of the road condition of Moor Lane was discussed. Because the CoY Council had been filling potholes on the 2/3/26 and hopefully 3/3/26, it was agreed to assess whether there were any remaining potholes once the work was complete.

8.5 Regarding Vehicle Activated Speed signs, the Council's Engineer has visited the site, stated that he is happy with the proposed location and will draft a plan and issue for pricing. He says that there may be budget available from the 26/27 capital programme to cover the costs but will confirm in the coming weeks.

8.6 Regarding the Community SpeedWatch initiative, it appears that North Yorkshire Police are not registered with Community Speedwatch and so it looks like we would need to purchase the speed gun, high visibility jackets and ID badges at a cost of about £600. The group have therefore decided to wait and see the effects of the vehicle activated sign once it is erected.

8.7 Regarding the path along Naburn Lane that runs behind the hedge. The CoY have agreed to cut the hedge & scrape the soil off over the full 1.5-2m width and have applied to North Yorkshire Council for a grant to tarmac it.

13. For Information items (none)

14. Public participation.

15. Confidential items.

15.02 To consider the process for advertising and interviewing for a new Parish Clerk after the resignation of Suzie Mercer.

16. Items for consideration at the next meeting.

17. Closure of meeting and date of next meeting: Monday 6th July, 2026 at 7:30pm in the Church.