

# NABURN PARISH COUNCIL

Chairman: Andrew Bean

Notice is hereby given that an Extraordinary Meeting of Naburn Parish Council will be held in the Church on **Wednesday 20th May, 2026** at 7:30 pm

- Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.
- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 5 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Recording meetings. You may take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings. Anyone wishing to record must let the Chair of the meeting know prior to, or at the start of the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. If you will be speaking at a meeting, for example to ask a question or present a petition, you will have the right not to be recorded. You will need to tell the Chair of the meeting that you do not want to be recorded.

## AGENDA

**1. Apologies.** To receive apologies for absence from members and to consider the reasons for absence.

**2. Identify confidential items.** To identify any items for discussion which may require the exclusion of the press and public in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Confidential matters are normally only :- (1) personal information about Councillors or employees, (2) contracts and tenders, (3) legal proceedings and (4) the early stages of any dispute.

**3. Interests.** To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting.

**4. Minutes.** To consider the Minutes of the meeting held on 11<sup>th</sup> May, 2026 for approval.

### 5. Finance:

**5.199.** To certify Naburn Parish Council as exempt from external audit for fiscal year 2025/26.

**5.200** To note Annual Internal Audit Report for 2026/26 included at page 4 of the Annual Governance and Accountability Return 2026/26.

**5.201** To approve Section 1 – Annual Governance Statement 2025/26 for Naburn Parish Council on page 5 of the Annual Governance and Accountability Return 2025/26.

**5.202** To approve Section 2 – Accounting Statements 2025/26 for Naburn Parish Council on page 6 of the Annual Governance and Accountability Return 2025/26

**5.203** To approve booking of Elkerlodge Accounting Services for next year's audit.

**6. Planning** (none)

**7. Flooding** (none)

**8. Highways** (none)

**9. Community Areas and Buildings** (none)

**10. Communication** (none)

**11. Miscellaneous** (none)

**12. Outstanding action items**

**8.2** The issue with the walking surface at the end of Vicarage Lane and towards the Sustrans Cycle /Footpath. A response was received by Highways stating that they had visited site and felt that the path didn't need any improvement. After discussion it was agreed no further action would be taken.

Regarding the cutting of the giant leylandii trees along the boundary of the Water Treatment Plant. ACTION Cllr Jefferson wrote to Yorkshire Water and the issue is been investigated.

**10.01.** The potential changing of the IT provider for the Parish Councils website and emails at the end of the present contract to make the PCs website more intuitive was discussed. ACTION Cllr Jefferson is investigating the issue and will update as new information becomes available.

**9.55.** Contracts have now been signed for the lease of the Reading Room and it will be used as a Hairdressers Salon and will open shortly. The transfer to the new electricity supplier Alikei is now complete.

**8.4.** The potholes in Moor Lane have now been filled by York City Council.

**8.5.** Regarding the Vehicle Activated Speed Signs, the council's engineer has agreed the location and will draft a plan and issue for pricing. He has stated that there may be a budget available from the 26/27 capital programme to cover the cost and will update in the coming weeks.

**8.6.** It has been decided by the Speed Watch Committee to see the effects of Speed Signs before proceeding further.

**8.7.** Regarding the path along Naburn Lane that runs behind the hedge. City of York Council have agreed to cut the hedge and scrape the soil off the full 1.5 to 2m width of the path and have applied to North Yorkshire Council for a grant to tarmac it. Cllr Gunson to chase.

**13. For Information items**

**14. Public participation.**

**15. Confidential items.**

**16. Items for consideration at the next meeting.**

**17. Closure of meeting and date of next meeting.** 6<sup>th</sup> July, 2026 at 7:30 pm in the Church.