

NABURN PARISH COUNCIL

www.naburnparishcouncil.org.uk

Chair: A Bean – chair@naburnparishcouncil.org.uk
Clerk: S Mercer - clerk@naburnparishcouncil.org.uk

Minutes of the Meeting of Naburn Parish Council held on 11th May, 2026 at 7:30p.m. in the Church

Attendees: Cllrs. P Ashworth, K Atkinson, A Bean (Chair), J Britton, A Clarke, S Gray, Laurie Gunson, C Hill, J Jefferson , S Raimes, V Phillips (Part)

Apologies: Clerk

2. Identify confidential items. None.

3. Interests. None.

4. Minutes Resolved that the Minutes of the meeting of 2nd March, 2026 be approved and signed by the Chairman as a correct record.

5. Finance

5.193. To consider payment of £60 to Vision ICT for SSL certificate renewal . AGREED

5.194. To consider the payment of £25.51 to Cllr Gunson for a new halyard for the flagpole. AGREED

5.196, To consider the payment of £53.93 to Business Stream for the Reading Room water bill. AGREED

5.197, To consider the payment of £168 to Elkerlodge Services for the Annual Internal Audit. AGREED

5.198. To request an update from Cllr Phillips on the vat reclaim exercise. ONGOING

6. Planning

6.0130. To consider planning application 26/00707/FUL for a new temporary access to the Yorkshire Water site into Naburn Lane. NO OBJECTIONS

7. Flooding (none)

8. Highways (none)

9. Community Areas and Buildings

9.56. To consider an arrangement to have the bins at the play area emptied on a regular basis and to have the play equipment checked on a regular basis. After discussion it was agreed to remove the existing 2 bins from the play area and fix signs to the area directing people to use the large wheeled bins at the front of the village hall. ACTION Cllr Bean to remove the bins and order the signs.

9.57. To consider if the Parish Council should take on any responsibility for the foreshore which is classed as Common Land but owned by York Marina.

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After discussion it was agreed that the best way forward would be to set up a Committee (Commoners Court) to look after the area this would be part of Naburn Parish Council .Obviously this would have to be with the agreement of Philip Bleakley the Land Owner. ACTION .Cllr Ashworth agreed to look into this issue.

10. Communication

10.03 To consider the most effective way of communicating the new City of York Smoke Control Area Expansion information to all residents. Also, anything for the Parish Magazine. After some discussion it was agreed that we should direct residents to Fulford Parish Councils explanation leaflet on Facebook and to explain this in the Parish Magazine

11. Miscellaneous (none)

12. Outstanding action items

8.2 The issue with the walking surface at the end of Vicarage Lane and towards the Sustrans Cycle /Footpath. A response was received by Highways stating that they had visited site and felt that the path didn't need any improvement. After discussion it was agreed no further action would be taken.

Regarding the cutting of the giant leylandii trees along the boundary of the Water Treatment Plant. ACTION Cllr Jefferson wrote to Yorkshire Water and the issue is been investigated.

10.01. The potential changing of the IT provider for the Parish Councils website and emails at the end of the present contract to make the PCs website more intuitive was discussed. ACTION Cllr Jefferson is investigating the issue and will update as new information becomes available.

9.55. Contracts have now been signed for the lease of the Reading Room and it will be used as a Hairdressers Salon and will open shortly. The transfer to the new electricity supplier Alikei is now complete.

8.4. The potholes in Moor Lane have now been filled by York City Council.

8.5. Regarding the Vehicle Activated Speed Signs, the council's engineer has agreed the location and will draft a plan and issue for pricing. He has stated that there may be a budget available from the 26/27 capital programme to cover the cost and will update in the coming weeks.

8.6. It has been decided by the Speed Watch Committee to see the effects of Speed Signs before proceeding further.

8.7. Regarding the path along Naburn Lane that runs behind the hedge. City of York Council have agreed to cut the hedge and scrape the soil off the full 1.5 to 2m width of the path and have applied to North Yorkshire Council for a grant to tarmac it. Cllr Gunson to chase.

13. For Information items: (none)

14. Public participation. (none)

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15. Confidential items

15.2. To consider the process for advertising and interviewing for a new Parish Clerk after the resignation of Suzie Mercer. It was agreed to form a committee of three people to interview any prospective candidates. ACTION Cllr Bean. It was agreed to advertise the vacancy on the village website and in the Parish Magazine. ACTION Cllr Bean

16. Items for consideration at the next meeting.

Cardboard remaining uncollected on a property on York Road. It was agreed that a note should be sent to the home owner pointing out the collection times. ACTION The Clerk.

17. Closure of meeting and date of next meeting.

The meeting closed at 8:20 pm

Next meeting: Monday 6th July, 2026 at 7:30 pm in the Church.

Signed Dated
Chairman